



# DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC  
Vanchuvancherry, near Tambaram, Chennai - 601301

## Minutes of IQAC Meeting

Venue: Conference Hall

Date: 07.07.2022

Time: 10.00 am

### Agenda of the Meeting:

1. Ratification of the Previous Meeting
2. Reopening of the College
3. Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course
4. Seminar/Webinar
5. Faculty Induction Program
6. Foreign Languages
7. Placement and Training
8. Industrial Visit
9. Any other matter with the permission of the chair

### Members Present

S.No	Name	Designation	Role in IQAC	Signature
1	Dr.G.Uma Gowri	Principal	Chairperson	
2	Dr.P.Paramasivan	Director	Member-DACE Management	
3	Mr.C.Elayaraja	Academic Co-ordinator	Member-Senior Teacher	
4	Dr.K.Bogeshwaran	HoD-PETRO	Member-Senior Teacher	K. Bogesh
5	Dr.P.Anand	HoD-EEE	Member-Senior Teacher	P.
6	Dr.C.Satheesh	HoD-MECH	Member-Senior Teacher	
7	Dr.S.Manikandan	HoD-ROBO	Member-Senior Teacher	
8	Dr.M.Kannan	HoD-ECE	Member-Senior Teacher	
9	Dr.R.Anbazhagan	HoD-S&H	Member-Senior Teacher	
10	Mr.A.Ahmed Basha	Administrative Officer	Member-Administration	

S.No	Name	Designation	Role in IQAC	Signature
11	Mr.P.Parthasarathy	Training Head, Godrej, Chennai	Member- Industry	<i>P. Parthasarathy</i>
12	Mr.H.Shoiab	CEO, Harris Infotech, Chennai.	Member-Industry	<i>H. Shoib</i>
13	Mr.K.Manojkumar	Assistant Engineer, R.R.Electronics, Chennai.	Member- Alumni	<i>K. Manoj</i>
14	Mr.M.Mohammed Ridwan	Managing Director Millennium LED Lighting Solution, Chennai	Member- Alumni	<i>M. Mohammed Ridwan</i>
15	Dr.M.Fathima	Assistant Professor, The Quaide Milleth College for Men, Chennai.	Member- Parent	<i>F. Fathima</i>
16	Ms.V.Kavya	IV - ECE	Member- Student	<i>V. Kavya</i>
17	Mr.A.Arshath Ahamed	IV - CSE	Member- Student	<i>A. Arshath</i>
18	Dr.J.Rahila	Professor-EEE	Head-IQAC	<i>J. Rahila</i>

### Points Discussed

#### Agenda No.1: Ratification of the previous minutes

**Resolution:** The coordinator read the minutes of earlier meetings and the minutes were reviewed and passed by the members.

#### Agenda No.2: Reopening of the College

**Resolution:** The date of reopening of the college was finalized as 4th Aug 2022.

#### Agenda No.3: Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course

**Resolution:** The committee discussed the Academic plan, Conduct of Continuous Internal Evaluation and Certification Courses offered for the academic year 2021-2022.

Resource Persons to be called and planned to conduct one seminar for each semester for all the Departments.

**Agenda No.5: Faculty Induction Program**

**Resolution:** It was proposed to conduct a Faculty Induction Program for newly joined faculty members.

**Agenda No.6: Foreign Languages**

**Resolution:** Chairperson asked to identify the students who are interested in foreign language programs. An initiative was made to start Japanese and German language classes in online mode.

**Agenda No.7: Placement/Training**

**Resolution:** Chairperson suggested conducting various Placement and Training Programs for the benefit of the students. The Placement Officer briefed about the various companies which are interested in recruiting the students.

**Agenda No.8: Industrial Visit**

**Resolution:** The Department Heads are asked to plan for the Industrial Visit. The list of Industries to be visited and the accompanying staff should be submitted.

**Agenda No.9: Any other matter with the permission of the chair**

**Resolution:** The Chairperson insisted all heads concentrate on improving the pass percentage of results and to follow student discipline in the college campus with proper dress code and avoid the roaming of students during class hours.

**Copy to:**

1. The Chairman
2. The Secretary
3. The Members of IQAC
4. Heads of all Departments

**ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING**  
**Academic Year 2022-2023**

Action Taken Report on the decision of the IQAC meeting held on **07.07.2022** during the academic year **2022-2023**. To implement the decision of the IQAC meeting the following action were taken:

<b>Plan of Action</b>	<b>Action Taken</b>
Seminar/Webinar	Organized various webinars, workshops and seminars through online and offline mode
Placement /Training	Training Schedule was prepared and conducted with internal and external experts.
Industrial Visit	Based on the suggestions given by the members, the Departments arranged Industrial Visits to students to enhance their practical exposures as well as get knowledge in industry safety norms and standards.