# **Minutes of IQAC Meeting**

Venue: Placement & IQAC Conference hall Date: 11/11/2016 Time: 2.30 pm

### Agenda of the Meeting:

1. Review of minutes of the last meeting

2. Strengthening the quality of academics by organizing Workshops, Seminars, Guest Lecture, etc.

3. Establishing Linkages with industry /institutions through MOUs.

4. To conduct Academic Audit

5. Any other matter with the permission of the chair.

#### **Members Present**

S.No	Name & Designation	Role in IQAC
1.	Dr. K.Raja, Principal	Chair Person
2.	Dr. P.Ponnusamy, Dean	Senior Administrative officer
3.	Dr. B. Sridhar, HOD / ECE	Senior Administrative Officer
4.	Prof. G.A. Senthil, HOD / IT	Senior Administrative officer
5.	Dr. B.Sachuthananthan, HOD / Mech	Senior Administrative officer
6.	Dr. A.Palani, HOD / MBA	Senior Administrative Officer
7.	Prof. R. Vijayarangan Prof/ Petroleum	Senior Administrative Officer
8.	Prof. M. Malarviji, HOD / Civil	Internal Member – Senior Teacher
9.	Prof. B.Manikandan, HOD i/c / CSE	Internal Member – Senior Teacher
10.	Prof. C.Elayaraja, S&H Coordinator	Internal Member – Senior Teacher
11.	Prof. G Ramesh , Asso.Prof / Mech	Internal Member – Senior Teacher
12.	Dr. A.Saravanan, HOD / EEE	IQAC & NBA Coordinator



#### Point Discussed:

Agenda No. 1: To review minutes of the last meeting

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda No. 2: Strengthening the quality of academics by organising Workshops, Seminars, and Guest Lecture etc.

**Resolution**: Dean Academics expressed the need to organize workshops, seminars, etc. for the students to strengthen the quality of academics. It was discussed and decided to conduct a minimum of one event each (Guest Lecture/ Workshops/ Seminars) per Semester for all the batches, in this academic year.

Agenda No. 3: Establishing Linkages with industry through MOUs

**Resolution:** Principal urged on the importance of linkages with industry to promote skill development, knowledge transfer on emerging technologies, internships, in-plant training and project. IQAC discussed and decided to explore more MOUs/collaborations/linkages.

Agenda No. 4: To conduct Academic Audit.

**Resolution:** It was discussed and decided to conduct academic audit to review the performance of the departments.

Agenda No. 5: Any other matter with the permission of the chair: Nil

IQAC Coordinator

## Copy to

- 1. The Chairman
- 2. The Secretary
- 3. The Members of IQAC

Principal

PRINCIPAL

Dhaanish Ahmed Collage of Engineering,

Dhaanish Ahmed Collage of Engineering, Dhaanish Nagar, Padappai, Chennai - 601 301