Minutes of IQAC Meeting

Venue: Placement & IQAC Conference hall   **Date:** 10/06/2015 **Time:** 2.00 pm

Agenda of the Meeting:

1. Review of minutes of the last meeting (held on 09/03/2015)
2. Introduction of student and faculty enrichment programmes
3. Introducing new value added Courses
4. Regarding Grievance redressal cell
5. Regarding slow and advanced learners
6. Conduct of academic audit
7. Promoting Research activities
8. Procurement of additional computers and allied accessories
9. Formation of different committees for AY 2015-2016
10. Any other matter with the permission of the chair

Members Present

S.No	Name & Designation	Role in IQAC
1.	Dr. V.Srinivasa Raghavan, Principal	Chair Person
2.	Dr. Saifil Ali, Director - MBA	Senior Administrative officer
3.	Prof. A. Saravanan, HOD / EEE	NBA Coordinator
4.	Prof.G.A. Senthil, HOD / IT	Senior Administrative Officer
5.	Dr. M.Pavendhan, HOD / Mech	Senior Administrative officer
6.	Dr. Stephen Pitchamani, HOD / Civil	Senior Administrative officer
7.	Dr. M. Ramkumar Prabhu, HOD / ECE	Senior Administrative Officer
8.	Prof. R. Senthil Mahesh, HOD / CSE	Senior Administrative Officer
9.	Prof, Jerin Rose , Asst.Prof /Petro	Internal Member – Senior Teacher

10.	Dr. P.Eswaran, Prof / Phy	Internal Member – Senior Teacher
11.	Prof. G Ramesh , Asso.Prof / Mech	Internal Member – Senior Teacher
12.	Prof C.Elayaraja Asso.Prof/ ECE	IQAC Coordinator
13.	Prof. K.Rajeswari, Asso Prof / EEE	IQAC Coordinator

Points Discussed:

Agenda No. 1: To review minutes of the last meeting

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda No. 2: Introduction of student enrichment and faculty development programmes.

Resolution: The IQAC members proposed to initiate skill oriented, value added, Co-curricular and extension programme for the students and faculty development programmes for the staff

Agenda No. 3: Introducing new Value-Added Courses.

Resolution: It was discussed and decided to select and schedule new Value added courses and as per the choice of students. It was decided to start certificate course in the month of December for all the departments.

Agenda No. 4: Regarding Grievance Redressal cell.

Resolution: IQAC members suggested providing additional suggestion boxes for Grievance redressal cell.

Agenda No. 5: Regarding slow and advanced learners

Resolution: Principal directed the head of the departments to identify slow and advanced learners based on their performance in the previous semester university exams and to take remedial measures for slow learners and give additional activities to advanced learners. The reports are to be submitted accordingly to the IQAC.

Agenda No. 6: Conduct of academic, audit

Resolution: It was unanimously resolved to conduct academic audit of the departments.

Agenda No. 7: Promoting Research activities

Resolution: In order to inculcate research culture among the students and teachers, IQAC members suggested to provide motivation to increase participation in the projects and other competitions, through TRIC.

Agenda No. 8: Procurement of additional computers and allied accessories

Resolution: IQAC members suggested to purchase need based additional UPS, computers, Printers, scanners etc. and required software for the departments and the office.

Agenda No.9: To form different committees

Resolution: It was discussed and decided to form different committees as per the requirements for the Academic year 2015-16.

Agenda No.10: Any other matter with the permission of the chair: Nil

IQAC Coordinator.
C. ELAYARAJA
ASSOCIATE PROFESSOR /ECE
DHAANISH AHMED COLLEGE OF ENGINEERING
DHAANISH NAGAR, PADAPPAI - 601 301

Copy to

1. The Chairman
2. The Secretary
3. The Members of IQAC